



Public Works Construction Lead Hand CUPE Internal/External Job Posting

Public Works Construction Lead Hand/ Class 5 Equipment Operator

Competition #: PW- 2021-01

Department: Public Works

Pay Class: Class 5 Job Rate– 2021 CUPE 2800 Contract \$35.13/hr, (\$33.27 Start Rate) plus Seasonal Lead Hand Premium of \$2.50/hour for the construction season.

Reports To: Public Works Construction Coordinator

Position Summary

This permanent position has split seasonal responsibility.

Under the leadership of the PW Construction Coordinator, the PW Construction Lead Hand is responsible to lead County road construction and infrastructure projects with internal staff resources during the construction season (May-October). This position is a working lead hand and will require experience with various construction equipment and knowledge of municipal road construction.

During the winter season, this position will perform a variety of winter maintenance functions to support Public Operations.

Duties and Responsibilities:

- Assist leading the construction, proactive maintenance, and repair of all public works infrastructure and operations projects under approved budget guidelines; this includes road networks, associated infrastructure, signs, and other assigned projects.
- Review design plans and construction requirements with the PW Construction Coordinator and municipal staff for projects.
- Lead Public Works construction employees effectively to meet operational project timelines.
- Function as the lead for Public Works and other projects as assigned by the PW Construction Coordinator ensuring proper and effective staffing via training and motivational techniques.
- Perform Class 5 operator functions which may include operating various machinery as required.
- Operate grader and plow to perform winter maintenance functions.
- Provide on call coverage on weekdays and weekends for winter operations.
- Survey and perform various fieldwork activities including construction inspection.
- Maintain current Alberta One Call, crossing agreements, landowner agreements and other partner agreements associated with County projects.
- Oversee all facets of the daily operations of the construction organizational unit, ensuring compliance with municipal, provincial, and federal laws, policies, contracts, and regulations.
- Collect and input data into the Asset Management System and perform other operational recordkeeping as required.

Lethbridge County thanks all applicants for their interest, however, only those selected for an interview will be contacted.



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- Adhere to, promote and actively participate in the County's Occupational Health and Safety (OHS) Program.
- Participate in public works meetings, safety meetings and other department activities.
- Perform other duties as assigned by the PW Construction Coordinator or designate.

Qualifications:

1. A minimum of five (5) years of related supervisory experience in construction projects with a key understanding of principles and procedures behind road construction and repairs, as well as infrastructure and maintenance, ideally in a rural municipal setting.
2. Extensive experience with heavy equipment including, but not limited to, graders, dozers, back-hoes, excavators, front-end loaders, compactors, etc.
3. Experience with other equipment related to road construction (tractors, skid steer, tampers, rollers, etc.) is considered an asset.
4. Ability to provide strong leadership in a fast-paced and dynamic environment by prioritizing, scheduling, and budgeting based on corporate goals and strategies.
5. Experience in problem-solving onsite relating to such areas as infrastructure construction, maintenance, and drainage.
6. Excellent supervisory, interpersonal and collaboration skills.
7. Grade 12 High School Education, GED or equivalent.
8. Valid Class 3 Drivers License in good standing with air brake (Q) endorsement. A copy of a satisfactory driver's abstract is mandatory on hire and on a yearly basis following.
9. Clear criminal background check is required.
10. Flagging training and prior experience staging road warning and work zone signage is considered an asset.
11. An intermediate computer skills level with a demonstrated ability to use applications such as: Word, Excel, Outlook email, ArcView and the Internet for items such as One Call.
12. Candidate must be physically fit and able to lift loads of up to 50 kg.
13. Knowledge of Occupational Health and Safety (OHS) Act and Regulations.
14. Willingness to obtain minimal qualifications to participate in the County's Emergency Coordination Centre within twelve (12) months of employment in accordance with Disaster Services Program.

The full job description is available on the careers page

Position Reporting Site:

1. Primary – Picture Butte Yellow Shop
2. Secondary – May vary as per Supervisor instruction, within Lethbridge County.

If you have the qualifications and believe this could be the perfect opportunity for you, please apply by sending your cover letter, resume or internal application with 5-year drivers abstract to Human Resources no later than **4pm on Wednesday January 20, 2021.**

This competition was posted internally and externally on Thursday, December 17, 2020.

Lethbridge County offers a supportive work environment, competitive pay, full benefits, and LAPP pension.

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