

Superintendent of Roads & Equipment
Manager, Zone 2

Alberta Municipal Affairs, Youngstown. The Government of Alberta is committed to a diverse and inclusive public service that reflects the population we serve to best meet the needs of Albertans. Consider joining a team where diversity, inclusion and innovation are valued and supported. For more information on diversity and inclusion, please visit <https://www.alberta.ca/diversity-inclusion-policy.aspx>

Special Areas is a unique form of local government located in the southeast part of Alberta. The Special Areas was set up under the Special Areas Act in response to extreme hardship of the depression years of the 1930's. The Special Areas Board is a Crown Agency of Alberta Municipal Affairs responsible for the provision of rural municipal government and public land management to the residents of the area. The four-member board is appointed by the Lieutenant Governor and supported by a thirteen-member Advisory Council who is elected in accordance with the Local Authorities Elections Act.

The Special Areas Board, a department under Municipal Services and Legislation, is looking to fill the position of Superintendent of Roads & Equipment. The Special Areas Board maintains a large municipal road construction, road surfacing and maintenance program with over 300 pieces of equipment to manage over 6,300 kms of roads.

Reporting to the Director of Municipal Services, the Superintendent of Roads & Equipment is responsible for the delivery of all road-related municipal transportation services within the Special Areas including all equipment/fleet needs. You will manage the operations of a significant portion of transportation infrastructures, including the construction and maintenance of roadways within a large and diverse geographical rural remote area. Acting as a main point of contact for ratepayers, you will be responsible for managing interactions related to all road/maintenance issues, and acts as liaison between ratepayers and senior management for the Board.

Key responsibilities will include:

- providing leadership, direction and guidance to ensure effective delivery of road-related services to ratepayers and cross-ministry partners
- managing fleet management programs to ensure most cost-effective management of capital assets, and achieve cost benefit for equipment repair and fleet management support services
- overseeing the ongoing development and implementation of operational plans to ensure the effective delivery of strategic objectives as well as the development of policy recommendations
- supervising a diverse group of employees, including technicians, managers, foremen/supervisors, and administrative staff
- providing advice on issues related to the provision of road network to support the needs related to commercial and commuter traffic

The ideal candidate is a technical expert with an extensive understanding of organizational goals and in-depth knowledge of operational areas as well as well-defined sense of diplomacy, including solid negotiation, conflict resolution, and decision-making skills. Using your excellent problem solving, communication, and interpersonal skills will aid in implementing creative and strategic solutions and collaborating with major stakeholders and cross-ministry personnel. Proven experience in leading teams and ability to delegate, set expectations, and monitor progress is beneficial.

To be successful in this position, the successful candidate will utilize the following competencies:

- Systems thinking - Ability to consider the whole system and recognizes links between everything from the complex network of global to departmental priorities. The ability to set goals within the context of long-term outcomes and broad perspectives.
- Creative Problem Solving - Ability to assess options and implications in new ways to achieve outcomes and solutions.
- Drive for Results - Knowing what outcomes are important and maximizing resources to achieve results that are aligned with the goals of the organization while maintaining accountability.
- Develop Networks - Proactively building networks, connecting, and building trust in relationships with stakeholders.
- Develop Self and Others - Commitment to lifelong learning and the desire to invest in the development of the long-term capability of yourself and others.

Salary: \$3,062.51 - \$4,121.25 bi-weekly. Closing Date: February 4, 2019. Job ID #1052998

Qualifications: Please note only applications with cover letters will be considered.

University graduation in a related field such as business, project management, equipment/fleet, plus a minimum of five (5) years progressive experience in road construction and highway maintenance industry is required. A Valid Class 1 or 3 Drivers Licence and clean Driver's Abstract is also required.

Municipal government experience, including municipal budgeting and business planning preferred. Project management and stakeholder relations experience an asset. Experience with managing information management systems related to infrastructure assets (GPS, AVL, Fleet. Advanced knowledge of all disciplines within construction management such as Safety Compliance, Scheduling, Cost Control, Quality Control, etc. will also be considered as asset.

Equivalencies will be considered on the basis of 1 year of education for 1 year of experience; or 1 year of experience for 1 year of education.

Competencies are behaviours that are essential to reach our goals in serving Albertans. We encourage you to have an in depth understanding of the competencies that are required for this opportunity and to be prepared to demonstrate them during the recruitment process. The link below will assist you with understanding competencies: <http://www.chr.alberta.ca/APSCompetencies>

<http://www.chr.alberta.ca/learning/apscompetencies/aps-competency-model.pdf>

<http://www.chr.alberta.ca/learning/apscompetencies/apscomp-self-assessment-questionnaire.pdf>

Notes

- This position requires significant travel and must be able to meet all safety requirement and applicable safety policies.
- This competition may be used to fill current and future vacancies across government at the same classification.
- Final candidates will be required to undergo a security screening.

What we offer:

- Comprehensive benefits plan: <http://www.chr.alberta.ca/employees/DocList134.cfm>
- Pension plan: <http://www.mepp.ca/>
- Leadership and mentorship programs

- Professional learning and development
- Positive workplace culture and work-life balance

Online applications are preferred via www.jobs.alberta.ca . Please ensure that you include contact information including email address on your resume. If you apply online, please address your cover letter and resume to Human Resources. Note: As only one file can be uploaded, please ensure your cover letter, resume, and any other related documents are submitted in one file. Applicants who apply online will be able to track the status of this competition.

If you are unable to apply online, please submit your cover letter and resume, quoting the Job ID, to: Alberta Municipal Affairs, Human Resource Services, 18th floor, Commerce Place, 10155 - 102 Street, Edmonton, Alberta T5J 4L4. You may also submit your cover letter and resume through Fax: 780/422-0214 or email: mahracs@gov.ab.ca.

It is recommended that applicants who have obtained educational credentials from outside of Canada and have not had them previously assessed, obtain an evaluation of their credentials from the International Qualifications Assessment Service (IQAS) - <http://advancededucation.alberta.ca/planning/priorlearning/international/>

It is recommended that applicants include the assessment certificate from IQAS or any other educational assessment service as part of their application.

Position Profile

<https://www.alberta.ca/jobs/pprofile/pp1052998.htm>

We thank all candidates for their interest. All applications will be reviewed to determine which candidates' education and experience best meets the needs of the position. Only individuals selected for interviews will be contacted.

www.jobs.alberta.ca