Asset Information Technician

* 10001 84 Ave, Clairmont, AB T0H 0W0, Canada
* Full-time
* Position Type: Permanent Full-time

**Company Description**

*The County of Grande Prairie builds on its natural environment and the entrepreneurial spirit of its citizens to provide an unmatched quality of life and opportunity for all. We offer a collaborative and dynamic workplace where our values of Trustworthy, Transparent, Respectful, and Collaborative guide our conduct and contribute to a healthy culture.*

**Job Description**

Transportation and Utilities is hiring an Asset Information Technician. This position assists the Project Manager – Operations Programs under the direction of the Director, Operations Programs to provide support with asset management and GIS.

Responsibilities may include but not limited to:

* Provide technical support and expertise
* Perform field work collecting GPS data and processing GPS data.
* Update and maintain Metadata in spatial databases
* Download data and create/update asset layers.
* Converting, importing and exporting data in and out of the GIS system
* Ongoing maintenance / creation of GIS datasets for Public Works Infrastructure
* Run queries and analyze data
* Provide asset data information
* Respond to public inquiries related to the technical projects area.
* Conduct formal and informal Rural Addressing training and other training related to technical projects to staff.
* Build and print maps using ARC GIS Pro

**Qualifications**

* Diploma/Certificate in GIS (or formalized training in GIS) from a recognized College or University program
* Experience using ARC GIS Pro and GPS Equipment
* Class 5 Driver's license and acceptable abstract

**Additional Information**

**What We Offer:**

The County of Grande Prairie provides a competitive compensation package, including benefits and participation in the Local Authorities Pension Plan (LAPP). We actively support professional development opportunities and foster an engaging work environment.

**Work Schedule:**

This position works Monday to Friday from 8am to 4:30pm for 40 hours per week.

**Hourly Pay:**$45.44 to $53.46

This posting will be open until April 26th 2024 until 11.59 pm Mountain Time.

**We thank all applicants for their interest; however, only those selected for an interview will be contacted.**

*The County of Grande Prairie recognizes and values the principles of fair hiring practices. We are committed to a respectful and inclusive workplace and welcome applications from all qualified individuals. Should you require accommodation through any stage of the recruitment process, please contact*[*hr@countygp.ab.ca*](mailto:hr@countygp.ab.ca)*and we will work with you to meet your needs.*

* This posting may be used for future vacancies or to fill more than one position
* This posting may be open until a suitable candidate(s) is/are found.

*Please note that once your application is complete, you will receive a confirmation email. If we require any additional information we will contact you. Due to the volume of applications received we can only answer questions at the interview stage.*