



## **2021 FALL CONVENTION**

### **Annual General Meeting (AGM) Summary**

The 2021 AMSA AGM took place November 24-25, 2021, at the Edmonton Convention Centre in Edmonton, Alberta.

### **Attendance/Absentee List**

Please see attachment.

**AMSA is the Alberta Municipal Supervisors Association. The membership is made up of the Provincial Public Works Supervisors and our meeting coincide with the RMA Spring and Fall Conventions.**

### **MISSION STATEMENT**

The mission of the Alberta Municipal Supervisors Association is to unite the members towards individual development, improved service to their Municipality and the public, and to improve the members' knowledge related to their professional task. The Association provides a forum for the exchange and development of ideas, seminars, educational courses and a professional development program.

#### **FIDELITY**

Faithfulness to an obligation, duties or observances.

#### **EDUCATION**

A program of instruction of a specific kind or level

#### **FRATERNITY**

A body of people associated for a common purpose or interest.

## **AMSA 2021 Fall Convention Annual General Meeting Minutes**

**Wednesday November 24, 2021**

*The Annual General Meeting of the Alberta Municipal Supervisors Association (AMSA) was called to order by President Kovitch at 8:50 a.m.*

### **AGM Agenda**

President Shaune Kovitch reviewed the reviewed AGM agenda.

Moved by **Bill Cade** to accept the 2021 Annual General Meeting agenda as presented. Seconded by Darby Dietz.

**Carried Unanimously**

### **Adoption of 2020 Annual Meeting Minutes**

President Shaune Kovitch reviewed the 2020 Annual Meeting Minutes.

Moved by **Martin Biro** to accept the 2020 meeting minutes as presented. Seconded by Brian Anderson.

**Carried Unanimously**

### **Elections – Call for Nominations & Election**

Christine Heggart called for nominations for the position of President (two year term).

Brandon Maier nominated Shaune Kovitch. Shaune accepted the nominations.

Christine Heggart called for further nominations for position of President. No further nominations were received.

### **2021 Financial Statement & 2022 Budget**

Treasurer Brandon Maier reviewed the AMSA financial statement as of October 15, 2021.

Moved by **Mark Habicht** to accept the AMSA Financial Statement for 2021 as presented. Seconded by Kevin Cymbaluk.

**Carried Unanimously**

Treasurer Brandon Maier presented the AMSA year to date actuals report for budget 2021.

Treasurer Brandon Maier presented the AMSA proposed budget for 2022 year.

Moved by **Marshall Morton** to accept the year-to-date budget update for 2020 and the 2021 budget as presented. Seconded by Brian Anderson.

**Carried Unanimously**

### **AMSA Bylaws**

Executive Director Christine Heggart reviewed the AMSA bylaws and circulated to the members in advance of the meeting.

Moved by **Mark Harbicht** to accept AMSA bylaws as circulated and without amendment. Seconded by Devon Thiele.

**Carried Unanimously**

**Long Service Recognition**

President Shaune Kovitch announced the recipients of the Long Service Recognition Awards to members of 5, 10, 15 and 20 years.

*President Shaune Kovitch suspended the meeting at 9:20 a.m. until Thursday November 25, 2021.*

**Thursday November 25, 2021**

*The Annual General Meeting of the Alberta Municipal Supervisors Association (AMSA) re-convened at 10:30 a.m. and was called to order by President Kovitch. Meeting took place at the Edmonton Convention Centre.*

**Elections**

President Shaune Kovitch announced candidates elected by acclamation as follows:

- President – Shaune Kovitch (2-year term)

**Committee Reports**

Executive Director Christine Heggart provided an update that AMSA objectives and current active members. AMSA has 2 conventions annually, one in spring and one in fall. She mentioned website, convention and tradeshow coordination, sponsorships, promotional materials and RoadRunner Magazine.

**Adjournment**

President Shaune Kovitch requested to adjourn the meeting at 11:00 a.m.

Moved by **Kevin Cymbaluk** to adjourn the meeting. Seconded by Marshall Morton.

**Carried Unanimously**

Signed this 10<sup>th</sup> day of November 2022.

\_\_\_\_\_  
Shaune Kovitch, President

\_\_\_\_\_  
Christine Heggart, Executive Director



| Event title               | Start date           | End date             | Event location       | First name | Last name | Title                       | Municipality                           |
|---------------------------|----------------------|----------------------|----------------------|------------|-----------|-----------------------------|--|
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Bryan      | Bespalko  | General Manager of Infra    | MD of Bonnyville                       |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Lynden     | Fischer   | Director of Public Works    | Brazeau County                         |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | LEAH       | THOMPSON  | MANAGER, CONSTRUCT          | MUNICIPAL DISTRICT OF GREENVIEW NO. 16 |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Brent      | Lilje     |                             | County of St. Paul                     |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Scott      | Jeffrey   | Maintenance Supervisor      | County of St. Paul                     |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Brian      | McKain    | Maintenance Manager         | Red Deer County                        |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Dean       | Kuzio     |                             | Leduc County                           |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Dwayne     | Eagle     |                             | Leduc County                           |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Graham     | Preston   |                             | Leduc County                           |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Greg       | Heinricks | Public Works Supervisor     | Saddle Hills County                    |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Roy        | Johnson   | Public Works Superintendent | MD Willow Creek #26                    |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Craig      | Pittman   | Director of Infrastructure  | Municipal District of Willow Creek #26 |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Ron        | Polensky  | Director of Operations      | Saddle Hills County                    |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Daniel     | Reid      | Director of Public Works    | County of St. Paul                     |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Devon      | Thiele    | Infrastructure Manager      | Lethbridge County                      |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Andrew     | Petterson | Public Works Supervisor     | County of St. Paul                     |

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| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Michael    | Coy       | Manager of Infrastructure   | Birch Hills County                     |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Rob        | de Kleer  | Manager Capital Construal   | Parkland County                        |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Gord       | Rowland   | Supervisor Roads Mainte     | Rocky View County                      |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Dave       | Dextraze  | Manager of Vendor Relati    | Rural Municipalities of Alberta (RMA)  |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Brian      | Anderson  | Public Works Manager of     | County of Wetaskiwin                   |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Trent      | Keller    | Agricultural Fieldman       | Northern Sunrise County                |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Kevin      | Hanson    | Transportation Lead Han     | Rocky View County                      |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Collin     | Hough     | Transportation Lead Han     | Rocky View County                      |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Dion       | Hayden    | Foreman                     | MD of Spirit River #133                |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Rick       | Lawson    | Public Works Manager        | Municipal District of Ranchland No. 66 |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Mark       | Walsh     | Gravel Roads Foreman        | Rocky View County                      |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Kevin      | Kinzer    | Shop Supervisor             | Flagstaff County                       |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Darrell    | Scott     | Public Works Superintendent | Flagstaff County                       |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Brent      | Fecho     | Shop Superintendent         | Special Areas Board                    |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Kelsey     | Martin    | Gravel Technologist         | Special Areas Board                    |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Graham     | White     | Public Works Constructio    | Lethbridge County                      |

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| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Dean       | Beaver    | Lead Hand                  | Municipal District of Opportunity No. 17 |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Tracie     | Reed      | Alberta Representative     | Capital I                                |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Bernie     | Cardinal  | Area Foreman - Calling L   | MD of Opportunity                        |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Cyndi      | Taron     | Director of Transportation | MD Opportunity #17                       |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Rebecca    | Cardinal  | Manager of Operations      | MD of Opportunity                        |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Kimball    | Newberry  | Manager of Fleet, Solid W  | MD Opportunity #17                       |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Stu        | Weber     | Director of Public Works   | MD of Taber                              |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Jeff       | Simpson   | Director of Operations     | Mackenzie County                         |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Kevin      | Cymbaluk  | Director of Operations     | MD Smoky River #130                      |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Andre      | Bachand   | Director of Infrastructure | Woodlands County                         |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Dion       | Hayden    | Assistant Supervisor       | Municipal District of Spirit River       |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Katie      | Erickson  | Surfaced Roads Supervisor  | Cleanwater County                        |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Brad       | Plehnert  | Engineer Coordinator       | County of Stettler No. 6                 |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Dan        | Albisser  | Manager, Construction      | County of Stettler No. 6                 |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Rick       | Green     | Director of Operations     | County of Stettler                       |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Jeff       | Edgington | Supervisor, Infrastructure | M.D. Foothills No.31                     |

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| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Preston    | Iverson    | Director of Transportation                     | Municipal District of Wainwright |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Mike       | Conkin     | Construction Project Supervisor                | Kneehill County                  |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Darby      | Dietz      | Superintendent of Public Works                 | Beaver County                    |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Darcy      | Zelisko    | Infrastructure Manager                         | County of Vermillion River       |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Erik       | Hansen     | Director, Public Works Infrastructure          | Cleanwater County                |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Rod        | Zinger     | Assistant Director Of Public Works             | County Of Paintearth             |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Cory       | Poulin     | Public Works Manager                           | Altabasca County                 |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Norm       | De Wet     | Director of Infrastructure                     | Altabasca County                 |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Bryce      | Cooke      | Director of Public Works                       | County of Paintearth No. 18      |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Jeremy     | Wickson    | Director of Public Operations                  | Lethbridge County                |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | 7805247600 | Aulio      | Director, Infrastructure & Public Works        | Municipal District of Greenview  |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Joshua     | Friesen    | Manager of Operations                          | MD of Greenview                  |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Geoff      | Tiffin     | Manager of Planning, Development & Engineering | County of Newell                 |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Rob        | Mayhew     | Engineering Manager                            | Red Deer County                  |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Corina     | Livingston | ms   | Red Deer County                  |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Ken        | Hove       | Director of Infrastructure                     | County of Barrhead               |



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| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Marty      | Campbell         | Director                    | Red Deer County               |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Bill       | Cade             | Director of Operations      | Lacombe County                |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Wayne      | Maclean          | Director of Infrastructure  | Thorhild County               |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Ryan       | Morrison         | Director Operational Serv   | Mountain View County          |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Kyle       | Winterbottom     | Road Maintenance Super      | County of Two Hills No. 21    |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Susie      | Elkow            | Public Works Shop Super     | County of Two Hills           |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Joe        | Duplessie        | GM of Utilities & Special   | Lac Ste Anne County           |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Dan        | Blackie          | Superintendent of Transp    | Beaver County                 |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Larry      | Liebelt          | Public Works Superintendent | County of Warner #5           |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Mike       | Ewanchuk         | Lead Hand                   | MD of Provost                 |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Martin     | Biro             | Operations Manager          | MD of Provost                 |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Wes        | Hollingsworth    | Municipal Supervisor        | County of Forty Mile #8       |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Dale       | Van Volkingburgh | Director of Public Works    | County of Grande Prairie No.1 |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Mark       | Harbicht         | Director of Municipal Serv  | County of Newell              |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Don        | O'Quinn          | Director of Infrastructure  | Yellowhead County             |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Victor     | Abel             | Director of Public Works    | Big Lakes County              |

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| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Brian      | Shapka    | Associate CAO Infrastuc | Lac La Biche County |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Brandon    | Maier     | Manager of Operations   | Lacombe County      |
| 2021 AMSA Fall Convention | 24 Nov 2021 12:00 AM | 26 Nov 2021 12:00 AM | Edmonton EXPO Centre | Christine  | Heggart   | Executive Director      | AMSA                |