

# Director of Municipal Operations

## Municipal District of Taber, AB



The Municipal District (MD) of Taber ([www.mdtaber.ab.ca](http://www.mdtaber.ab.ca)) is located approximately 30 minutes east of Lethbridge, and just over one hour west of Medicine Hat on Highway 3 in south-central Alberta. The population of the MD is nearly 7,500 residents, and there are five hamlets within the MD including Grassy Lake, Hays, Enchant, Johnson's Addition, and Purple Springs. The urban municipalities that fall within our borders include the Town of Taber, the Town of Vauxhall, and the Village of Barnwell.

The dominant employment sector in the area is agriculture and agricultural services, however the MD offers an abundance of additional opportunities and lifestyle activities for residents and visitors alike to enjoy year-round.

The newly created role of Director of Municipal Operations reports to the CAO, oversees six direct employees, and manages a department budget of nearly \$13.5M. The Director is responsible for the safe, effective, and efficient management of all operational functions within the MD. This includes, but is not limited to, construction and maintenance of municipal roads and the transportation networks, overseeing all water and wastewater systems, drainage management, operation of solid waste systems, the development and maintenance of agricultural services, upkeep of all municipal parks and natural areas, the municipality's OH&S program, as well as the fleet and assets required to support these functions.

The successful candidate will possess the following, or an acceptable combination focused on administrative and operational leadership:

- Post-secondary education in engineering, business administration, public administration, or other related discipline. An equivalent combination of education and experience may be considered.
- Supplementary certificates or designations in applicable local government programs, project management training, water/wastewater certificates through the Alberta Water & Wastewater Operators Association (AWWOA), or related would be an asset.
- Significant leadership, technical, and management experience - ideally in a municipal government setting within the field of municipal operations (i.e., roads and transportation, underground infrastructure, utility and water systems, asset management, public sector procurement, etc.).
- An understanding of, and familiarity with, the MGA, Occupational Health and Safety Act and Regulations, the Water Act, and other applicable Provincial and/or Federal legislation.

A competitive compensation package will be provided to the successful candidate. This includes an attractive and competitive base salary, a comprehensive municipal benefits package, LAPP (Local Authorities Pension Plan), as well as the APEX Supplemental Pension Plan. Details will be discussed.

***For further information please visit our website, or contact:***

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