



CARDSTON COUNTY

Public Works Supervisor

Cardston County is currently seeking a qualified, experienced person to fill the role of Public Works Supervisor. Reporting to the Director of Operations, the Public Works Supervisor is responsible for the day to day activities within public works department including the provisions of leadership for Roads Division.

Qualifications specific to the position

- ✓ Civil engineering technologist designation or equivalent combination of training and experience.
- ✓ Heavy Equipment Certificate or equivalent combination of training and experience.
- ✓ 8 years of experience in public works.
- ✓ 5 years of experience in supervision (preference will be given to municipal setting)
- ✓ Ability to communicate; both in speech and written word.
- ✓ Ability to plan, direct and integrate broad, comprehensive public works and utilities programs and activities.
- ✓ Must exercise sound, expert independent judgment within general policy guidelines.
- ✓ Ability to instruct and direct employees in their required duties in a professional manner that builds up and teaches.

The incumbent must demonstrate the following skills:

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| ✓ excellent leadership skills | ✓ effective written communications skills |
| ✓ team building skills | ✓ stress management skills |
| ✓ analytical and problem solving skills | ✓ time management skills |
| ✓ decision making skills | ✓ demonstrate sound work ethics |
| ✓ effective verbal and listening communications skills | ✓ be flexible |
| ✓ attention to detail and high level of accuracy | ✓ possess the ability to work in collaborative environment |

Salary to be determined by qualifications and experience. Cardston County also offers a competitive benefits package.

Candidates that do not fully meet the qualifications may still be considered as part of a developmental position.

Interested individuals may send their resume via fax or email. Thanks to all applicants for their interest however only those selected for an interview will be contacted.

Cardston County
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Fax: 403.653.1126
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